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3905 Century Club Net Board Meeting Agenda

Local Saturday, June 10, 2023, 6pm Pacific / 7pm Mountain / 8pm Central / 9pm Eastern
(June 10, 2023, 02:00 UTC)

Zoom meeting to be held at:

<https://us02web.zoom.us/j/82083810825?pwd=cnhZMkU4bIB6OFVjcmFGNFirOGpZUT09>

Everyone is invited to join and listen to our board meeting.

Board Meeting Agenda:

1. Attendance roll call
2. Minutes
 - a. Motion, second, roll call vote - approval of Minutes of local May 13, 2023, Regular Board meeting
 - b. Motion, second, roll call vote - approval of Financial Statements for May 2023
3. Discussion regarding Committee Reports:
 - a. Awards Committee – Ben Goldfarb AE4NT
 - b. Bylaws Review Committee – Eric Johnson AA0HF
 - c. Eyeball Monthly Report – Katie Gilliam K4TER
 - d. IT Task Force – Matt Taylor K2YS – No Report
 - e. Member Communications and Services Team – Gary Slagle K9WGS – No Report
4. Old business:
5. New business:
6. Open Discussion
7. Adjournment

MINUTES 3905CCN BOARD OF DIRECTORS MEETING – MAY 13, 2023
UNAPPROVED

3905 Century Club, Inc. Board of Directors			
Area	Director / Alternate Director	Area	Director / Alternate Director
1 st	AA1NZ – Tom Bates KB1XP – Michael Samulenas	8 th	KG8WL – Ralph Mitchell * N8YPA – Jonathan Burge
2 nd	N2XTT – Peter Summers AC2MT – Rich Walbert	9 th	W9ROG – Roger Callewaert WA9DIY – Jim Foster
3 rd	KE3HAY – Keon Hayes * KE3UY – Mark Holloway	10 th	AA0HF – Eric Johnson W0YV – Tim O'Hara
4 th	K9GWS – Gary Slagle WF4H – Dwight Greenberg	DX	VE3CMB – Craig McLoughlin
5 th	WA6LBU – Clay Mayrose KM5MS – Dale Casterline	President	KL7OR – Dean Davis
6 th	KJ8O – Joe Miller WY6N – Wayne Harris	Vice President	AA1NA – Kirk Frazier
7 th	WB7ASC – Ron Seese K7PGL – Randy Hanrahan	Awards Secretary Treasurer Secretary	AE4NT – Ben Goldfarb K9GWS – Gary Slagle K4TER – Katie Gilliam
Board Members Present are Shown in Bold Text * Arrived after Roll Call			

The use of an amateur radio frequency to conduct the Board Meeting was not selected.

The Board of Directors meeting held on May 13, 2023, is a regular business meeting and is deemed to have met the conditions of a quorum as one half or more of the Club Officers eligible to vote were present. Meeting held on Zoom at the following link:

<https://us02web.zoom.us/j/82083810825?pwd=cnhZMkU4bIB6OFVjcmlFGNFjR0GpZUT09>

Abbreviations used herein: N/P = Not Present; N/R = No Response; BOD = Board of Directors

1. Agenda Items:

Board of Directors Meeting May 13, called to order by Clay Mayrose, WA6LBU, Chairman of the Board, at 2100 EST (May 13, 2023 at 0200Z).

Roll Call

BOD Attendance:

1 – AA1NZ	2 – N/P	3 – KE3HAY	4 – K9GWS
5 – WA6LBU	6 – N/P	7 – WB7ASC	8 – KG8WL
9 – N/P	10 – AA0HF	DX – VE3CMB	
President – KL7OR		Vice-President – AA1NA	

2. Approval of April 8, 2023, BOD Meeting Minutes

Craig VE3CMB, made a motion to approve the minutes of the April 8, 2023, BOD Meeting. Second by Kirk AA1NA. Approved minutes to be posted to website.

Roll Call Vote:

1 – AA1NZ - Approve	2 – N2XTT – N/P	3 – KE3HAY - Approve	4 – K9GWS - Approve
5 – WA6LBU - Approve	6 – WY6N – N/P	7 – WB7ASC - Abstain	8 – KG8WL - Approve
9 – W9ROG – N/P	10 – AA0HF - Approve	DX – VE3CMB - Approve	
President – KL7OR - Approve		Vice-President – AA1NA - Approve	

Approval of April 8, 2023, BOD Meeting Minutes:

Approved – 9, Disapproved – 0, Abstain – 1, N/P – 3

3. Approval of April 2023, Financials

Craig VE3CMB, made a motion to approve the Financials. Second by Ralph KG8WL.

Roll Call Vote:

1 – AA1NZ - Approve	2 – N2XTT – N/P	3 – KE3HAY - Approve	4 – K9GWS - Approve
5 – WA6LBU - Approve	6 – WY6N – N/P	7 – WB7ASC - Abstain	8 – KG8WL - Approve
9 – W9ROG – N/P	10 – AA0HF - Approve	DX – VE3CMB - Approve	
President – KL7OR - Approve		Vice-President – AA1NA - Approve	

Approval of April 2023, Financials:

Approved – 9, Disapproved – 0, Abstain – 1, N/P – 3

4. Committee Reports

- Awards Committee – Ben Goldfarb, AE4NT
- Bylaws Committee – Eric Johnson, AA0HF
- Eyeball Monthly Report – Katie Gilliam K4TER

New Business

5. Alternatives to Paper QSL Cards – Discussion highlights

KI4WCQ sent a proposal for discussion (using EQSL and LOTW for QSL cards) – has been discussed before VE3CMB – support, think it is good – need to work on some details – will not have /P or /M – formalizing some of the rules. We need to get more cards to us from people who are using electronic media for cards.

WF4H – is this going to create an undo burden/additional work load on Award Managers? How will the contact be validated? Will something need to be added to the ByLaws?

KE3HAY – 100% for going paperless – have to be some latitude for people to be honest – spot checks – some kind of guidelines as to how we are going to do this and be successful

MINUTES 3905CCN BOARD OF DIRECTORS MEETING – MAY 13, 2023
UNAPPROVED

KG8WL – any card you get from a newbie does not always say 3905 Club, just happy to get the card (does not have to say 3905 Club on the card) – I support everything I have seen - think an email should be included as a QSL (should be a valid QSL) – we have used any paper copies.

AA1NA – Applicant should include a graphic of Netlogger/EQSL etc. or Net archive

KL7OR – QRZ page is valid for a contact. Motion should include email.

AE4NT – I don't see why a motion can not come forward to accept LOTW and QRZ as options. Someone draft a motion to correspond to what KI4WCQ has proposed.

AA0HF – We should not state specific electronic ways – should be generic

WA6BLU – burden is on the applicant to submit an accurate QSL card

K9GWS – if this is a good thing, what should we do to move forward. Should we add to the ByLaws that QSL cards are accepted by multiple methods, cards and electronic. I will work with KI4WCQ to work up a motion for the next BoD meeting.

Adjournment – motion and second

9:19 PM

06/04/23

Accrual Basis

3905 Century Club, Inc.
Balance Sheet
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1010102 · Chase Checking Acct Total	
1010101 · Chase Operation Acct	1,282.54
1010103 · Eyeball Reserve Acct	1,083.47
Total 1010102 · Chase Checking Acct Total	2,366.01
10103 · Chase Reserve	7,859.74
10112 · Paypal Online	80.89
Total Checking/Savings	10,306.64
Total Current Assets	10,306.64
TOTAL ASSETS	10,306.64
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	10,418.05
Net Income	-111.41
Total Equity	10,306.64
TOTAL LIABILITIES & EQUITY	10,306.64

9:36 PM

06/04/23

Accrual Basis

3905 Century Club, Inc.
Profit & Loss
May 2023

	May 23	Mar - May 23
Income		
47200 · Awards Income		
47210 · 10th Area Awards Income	10.00	37.00
47211 · 1st Area Awards Income	0.00	29.00
47212 · 2nd Area Awards Income	6.00	80.00
47214 · 4th Area Awards Income	86.00	201.00
47215 · 5th Area Awards Income	20.00	64.00
47217 · 7th Area Awards Income	20.00	28.00
47219 · 9th Area Award Income	21.00	67.00
47220 · DX Awards Income	3.00	6.00
Total 47200 · Awards Income	166.00	512.00
Total Income	166.00	512.00
Gross Profit	166.00	512.00
Expense		
60900 · Florida Corp. Registration	61.25	61.25
61500 · Paypal fee Expenses	27.38	81.05
62100 · IT Services		
62101 · Domain registration Expense	70.16	70.16
62102 · Hosting fees expense	0.00	86.10
62103 · Zoom Lic.	0.00	160.39
Total 62100 · IT Services	70.16	316.65
65000 · Awards Secretary Expenses		
65010 · Awards Paper	30.30	30.30
65020 · Awards postage	28.74	96.72
65040 · Awards envelopes	37.44	37.44
Total 65000 · Awards Secretary Expenses	96.48	164.46
Total Expense	255.27	623.41
Net Income	-89.27	-111.41

May 2023
3905-Century Club
Financial Statement Notes

1. Awards revenue was \$166 for the month. Another strong month for award revenue.
2. We paid a number of annual expenses this month including our Florida Corp registration and domain fees associated with moving to our new web host.
3. The annual audit report is included with this months report

Gary Slagle
Treasure
K9GWS

May 10, 2023

SUBJECT: FY22 Audit report for the 3905 Century Club, Inc., 1 March 2022-28 February 2023

TO: Board of Directors (BoD)

3905 Century Club, Inc.

This is a review of the financial records of The 3905 Century Club, Inc., for the club's Fiscal Year (FY) 22 (Mar 1 2022-Feb 28 2023). The club treasurer, K9GWS, provided the Audit Committee with the monthly financial statements for FY22, the previous audit report, and committee requested selected bills, checks, expense reports and appended notes to the monthly financial statements. The review was to verify the accuracy and validity of expenses paid and income realized during FY22. Expense reports, bills, PayPal statements and appended notes accompanying each monthly Financial Report substantiated all expenses. All records were available for the audit.

Findings:

1. The completeness of the records makes the audit review an easy task. The Treasurer, K9GWS, is doing an outstanding job on the financial records.
2. The P&L and Balance Sheet reconciles to the bank statement and PayPal statements at the ending month of FY22. During the FY there was a slight difference in the amounts shown for what the P&L terms "Chase Operations Account" and the Bank Statement shows as "Chase Business Savings". This is due to an interest of approximately \$.06 paid per month on this account. The \$.86 paid per year is reconciled yearly at the close of the FY. This is an acceptable practice with this yearly amount counted in pennies.
3. Proof of E-filing the annual IRS report was provided with the March 2022 Monthly Financial Report.
4. The amplifying notes for the monthly financial reports should be helpful to the Directors to understand expenses during their BoD meeting discussions. They also provide detail for historical purposes when one later looks back and was not aware of the BoD discussions at that time."
5. There are no appointed members of the standing Financial Committee as required by Bylaws section V.F. There are supposed to be three to five members on this committee. The Bylaws does not specify what the committee's function(s) are. Below is the applicable item from the Bylaws:

" V.F. The Club shall appoint and maintain a standing Financial Committee to be chaired by the Club Treasurer. The Committee shall consist of from 3 to 5 total club members, to be selected by the Club Treasurer and approved by the Club President."
6. The club's assets have declined about \$1500 from last year's audit. It appears that this is due to a combination of a \$500 donation to Netlogger, the purchase of a new printer (~\$1,000) for the Awards Secretary, reduced Eyeball income, and reduced awards income for FY 22.

Recommendations:

1. BoD should decide if the standing Financial Committee is needed, and to see that the appointments are filled. If the committee is no longer relevant for the club, the BoD should inform the Bylaws Committee to remove the requirement from the Bylaws as part of their current Bylaws update work.

2. The Club is fortunate to have such talent in this position, and the Treasurer deserves the Club's recognition for an outstanding job.

AUDIT COMMITTEE:

Johnny Allen Craig McLoughlin

KI4WCQ VE3CMB



AWARDS COMMITTEE REPORT

Committee Members

David Feeney, WN1F, **Master #73**
 Kirk Frazier, AA1NA, **Master #74**
 Ben Goldfarb, AE4NT, **Awards Secretary** (Chair)
 Jimmy Richardson, N5OHL, **Master #17**
 Peter Summers, N2XTT, **Master #6**

May 31, 2023

Awards Issued This Period			
Payment Category	No.	Fee	Total
PAID AWARDS:			
Regular Fee	13	\$4	\$52
Senior/Handicap Fee	8	\$3	24
PDF	20	\$2	40
PDF + Paper	8	\$6	48
Endorsements	3	\$3	9
Endorsements	10	\$2	20
Plaques	1	\$56	56
TOTAL PAID AWARDS	63		\$249
FREE AWARDS:			
Free First Awards	6	-	-
Free NCS Awards	1	-	-
Free BD CoA	6	-	-
Free Master's Degree	0	-	-
Free Old-Timers Award	1	-	-
Free Endorsements w/ Original	2	-	-
TOTAL FREE AWARDS	16		0
OVERALL TOTALS	79		\$249

AWARDS BY AREA (ex-BD CoA)	
First	7
Second	6
Third	0
Fourth	26
Fifth	7
Sixth	0
Seventh	2
Eighth	4
Ninth	10
Tenth	9
DX	2

New Members

We picked up six new members during the month:

NAME	CALL SIGN	QTH
Gabriel Oberlin	AF8GO	Hicksville, OH
Lowell Cleckler	KO4TRA	Blairsville, GA
Edward C. Harper, Jr.	KE8LGC	Ripley, WV
Daniel T. Gallmeyer	W8JCS	Grand Rapids, MI
Alan B. Longworth, Sr.	KO4LEM	Canton, GA
Robert E. Zimmerli	KD7SXH	Camp Verde, AZ

Welcome, gentlemen!

Committee Accomplishments This Month

- 1) **Fixed Baker's Dozen Award.** We updated the verbiage on the Baker's Dozen Award application to clarify ambiguity. A question had arisen over whether subsequent applications involving the same called operator by an applicant could contain states worked in previous applications. The decision was that the intent was that states worked with a given operator be unique across all Baker's Dozen applications by an applicant. Revised application form accordingly and conveyed to webmaster for posting the updated version on the Club website.
- 2) **Continued Work with Webmaster on New System.** We are moving forward, slowly.

Forthcoming Work by the Committee

- 1) **Work on awards policy and procedures document.** The Chair has joined the Bylaws Committee with the intention of revamping the awards section of the bylaws, among other things. Much information currently in the bylaws would be better off in an Awards Procedures document, which has been my intent for a longgg time. This appointment and involvement with the bylaws group will facilitate drafting the long-awaited awards policy and procedures manual.
- 2) **Work on Cleaning Up Awards Database Captions.** Many of these are vestiges of a checkered past of non-normalized awards databases, dating back to early attempts to provide on-line awards information. Now that we have a competent DBM, it is time that this junk is cleaned up. Under my (slow) supervision, it will be. This is one of the points identified in (2) under current work.
- 3) **Work on Cleaning Up and Entering Eyeball Awards into Database.** This has been done haphazardly and needs to be cleaned up. Accordingly, I, your intrepid chair, will be working toward whipping these captions into shape and deciding which should be included. Certainly, the Presidential appreciation awards should all be there – but not gag awards. I have kept good records of recipients for the past five or six Eyeballs, so we have a good starting point. However, as maintenance of this gray area was spotty in the past, some information could be lost for all time.
- 4) **Continue working with Webmaster and IT Workgroup to update databases and procedures.** Management information systems that provide appropriate information on demand to the Awards Secretary are essential for daily generation of awards and

periodic reporting. Along with the webmaster, I will work (slowly) toward getting all this resolved. In the meantime, I have enhanced the “old” award entry system to a less clunky state of greater functionality, and I will continue to maintain it until the “new” system is ready for prime time.

- 5) **Revise Century Club Prefix Award.** With all the work already in the can, what is left is restructuring and reformatting the application, producing a MS Word and fillable PDF version, and passing it to the Board of Directors for approval. This one is so moldy that you could make penicillin with it, but it is still in the queue. I’m your huckleberry on this one.
- 6) **Continue Work on Retro Poker Player Application.** Back-burnered due to more pressing issues.
- 7) **Complete Work on Oldest Towns Award.** Design second award certificate. Given our certificate design backlog and our JIT philosophy (better known as procrastination), this will wait until someone earns the award!
- 8) **Conduct any other business brought to the Committee.**

Summary / Comments

May was a good month for awards, and we’ll be seeing an uptick (sorry, Marty) as summer progresses. Road trips by several members continue to provide a veritable plethora of contacts for use in awards.

On this day, we welcome **Craig “Kal” Kalley** as First Area Awards Manager. Kal assumes the position vacated by **Fred Caswell, K1UU**, which was ably covered by Interim First Area Awards Manager, **Mac McCracken, W6PNY**. Kal’s nearly forty-year membership in the club includes a stint as First Area Director, putting management of the area’s awards in excellent hands.

Be well and be safe! Have an enjoyable summer!

Respectfully submitted,



Ben Goldfarb, AE4NT
Chair, Awards Committee



Bylaws Review Committee Report

June 1, 2023

Committee Members

Johnny Allen, KI4WCQ, Master #52

Katie Gilliam, K4TER

Ben Goldfarb, AE4NT

Dwight Greenberg, WF4H, Master #72

Eric Johnson, AA0HF (Chair)

Committee Activities

1. The Committee continues reviewing Bylaws Section XI – Rules for Elections.

Respectfully Submitted,

Eric Johnson, AA0HF

Chair, Bylaws Review Committee

Eyeball 2023 – K4TER

Accomplishments current period - May

- Stafford Regional Airport - Board of Directors approved the 2023 Shoot Out to take place in a large field at the airport.
- Canceled the parking lot at North Stafford High School and received reimbursement.
 - Boy Scouts – have made contact with Pack 0026 requesting assistance with Sunday departures and cleanup
- Permit for raffle will not be needed for the Eyeball
- ABC Permit – estimated to be \$135

Eyeball Volunteers

AE4NT	Photographer
KL7OR	Name Badges
W8NET	Raffle
AE4NT	Shootout
WF4H	Shootout
AA1NA	Nets

Upcoming period(s)

- Meal planning with Mountain View High School